



APPROVED: 04/01/2025

MINUTES OF THE MEETINGS OF THE CITY COUNCIL

March 4, 2025

CALL TO ORDER

Mayor Rounds called the meeting to order at 6:03 p.m.

ROLL CALL

Members present: Councilmembers/Directors: Mora, Martin, Rodriguez, Mayor Pro Tem/Vice Chair Zamora, and Mayor/Chair Rounds.

Members absent: None

INVOCATION

Cindy Jarvis led the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Rodriguez led the pledge of allegiance.

INTRODUCTIONS

Mayor Rounds introduced the following members from the Chamber of Commerce:

1. Lisa Boyajian – Ansa Insurance Services
2. Mark Gutierrez – GILMAR Automotive Group
3. Kathie Fink – SFS Chamber CEO

PRESENTATIONS

1. PROCLAMATION – NATIONAL WOMEN'S HISTORY MONTH

CHANGES TO AGENDA

City Manager Bobadilla announced that a revised Item No. 2 was provided to Council for consideration.

PUBLIC COMMENTS

The following people spoke during Public Comments: 1) Hector De La Torre, 2) Odalys Valladares (Metro Little League President), and 3) Gabriel Fischman

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

PUBLIC HEARING

2. RESOLUTION NO. 9947 – AMENDING RESOLUTION NO. 9933 BY ADDING TWO NEW FEES AND AMENDING SEVEN FEES TO THE CITY OF SANTA FE SPRINGS COMPREHENSIVE FEE SCHEDULE FOR FISCAL YEAR 2024-25 (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Open the Public Hearing;
- 2) Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- 3) Adopt Resolution No. 9947, which amends Resolution No. 9933, adopted on November 12, 2024, to add two new fees and amend seven existing fees from the City of Santa Fe Springs Comprehensive Fee Schedule for Fiscal Year 2024-25; and
- 4) Take such additional, related, action that may be desirable.

Mayor Rounds opened the public hearing at: 6:35 p.m.

There were no speakers

Mayor Rounds closed the public hearing at: 6:35 p.m.

It was moved by Mayor Pro Tem Zamora, seconded by Councilmember Rodriguez, to adopt Resolution No. 9947, which amends Resolution No. 9933, adopted on November 12, 2024, to add two new fees and amend seven existing fees from the City of Santa Fe Springs Comprehensive Fee Schedule for Fiscal Year 2024-25, and take such additional, related action that may be desirable, by the following vote:

Ayes:	Mora, Martin, Rodriguez, Zamora, Rounds
Noes:	None
Absent:	None
Recuse:	None

REGULAR BUSINESS

3. ADOPTION OF POLICY TO FORMALIZE THE CITY OF SANTA FE SPRINGS RESERVE POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Policy to formalize a written Reserve Policy.

City Manager, René Bobadilla, introduced Director of Finance, Lana Dich, and talked about a need to implement reserves and to protect against financial instability. Lana provided additional details of the target levels vs the current levels of reserves.

It was moved by Councilmember Mora, seconded by Councilmember Martin, to adopt Policy to formalize a written Reserve Policy, by the following vote:

Ayes: Mora, Martin, Rodriguez, Zamora, Rounds
Noes: None
Absent: None
Recuse: None

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any ordinance.

HOUSING SUCCESSOR

**4. MINUTES OF THE FEBRUARY 4, 2025 HOUSING SUCCESSOR MEETINGS
(CITY CLERK)**

RECOMMENDATION: It is recommended that the Housing Successor:

- 1) Approve the minutes as submitted.

SUCCESSOR AGENCY

**5. MINUTES OF THE FEBRUARY 4, 2025 SUCCESSOR AGENCY MEETINGS
(CITY CLERK)**

RECOMMENDATION: It is recommended that the Successor Agency:

- 1) Approve the minutes as submitted.

CITY COUNCIL

6. MINUTES OF THE FEBRUARY 4, 2025 CITY COUNCIL MEETINGS (CITY CLERK)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the minutes as submitted.

7. ORDINANCE NO. 1158 – AMENDING TITLE III (ADMINISTRATION) TO ADD NEW CHAPTER 41 (ELECTRONIC RECORDS AND SIGNATURES) TO THE SANTA FE SPRINGS MUNICIPAL CODE AND DETERMINE THAT THE ACTION IS EXEMPT UNDER CEQA (CITY CLERK)

RECOMMENDATION: It is recommended that the City Council:

- 1) Find and determine that the Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3); and

- 2) Introduce for first reading, in title only, and waive further reading of Ordinance No. 1158: An Ordinance of the City of Santa Fe Springs Municipal Code related to the adoption of policy and procedures for Electronic Records and Signatures.

8. RESOLUTION NO. 9950 – DECLARING ONE (1) PARCEL (APN: 8005-012-031) LOCATED IN THE CITY OF SANTA FE SPRINGS AS SURPLUS PROPERTY (COMMUNITY DEVELOPMENT)

RECOMMENDATION: It is recommended that the City Council:

- 1) Find that this action is exempt from environmental review under the California Environmental Quality Act (CEQA); and
- 2) Adopt Resolution No. 9950, declaring that real property owned by the city as surplus land and not necessary for public use pursuant to Surplus Lands Act (Gov. Code § 54220 *et seq.*).

9. ADOPTION OF THE CITY’S FISCAL YEAR 2025-26 INVESTMENT POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt the City’s Fiscal Year 2025-26 Investment Policy.

10. ADOPTION OF RESOLUTION NO. 9951 TO AMEND THE CITY OF SANTA FE SPRINGS DEBT MANAGEMENT POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 9951 to amend the City of Santa Fe Springs Debt Management Policy, as required by Government Code Section 8855(j).

11. ADOPTION OF PENSION FUNDING POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt the City of Santa Fe Springs Pension Funding Policy.

12. RESOLUTION NO. 9952 – UPDATING AUTHORIZED PERSONS FOR LOCAL AGENCY INVESTMENT FUND (LAIF) (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 9952 – Updated Authorized Persons to transact on the City’s LAIF account.

13. HERITAGE PARK NATIVE AMERICAN POND IMPROVEMENT – FINAL PAYMENT (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Final Payment to Zeco, Inc. of Anaheim, California for \$39,317.50 (Less 5% Retention); and
- 2) Approve the final contract amount with Zeco, Inc. in the amount of \$221,888.07, including the aggregate change order amount of \$27,216.00; and
- 3) Take such additional, related action that may be desirable.

14. COMMERCIAL STREET IMPROVEMENTS FOR SPRINGDALE AVENUE, WAKEMAN STREET AND JOHN STREET – AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Plans and Specifications for the Commercial Street Improvements for Springdale Avenue, Wakeman Street and John Street Project; and
- 2) Authorize the City Engineer to advertise for construction bids; and
- 3) Authorize the City Manager to execute Task Order No. 93 with Southstar Engineering, Inc., for On-Call Professional Engineering Services for Construction Management and Inspection Services in the amount of \$108,000; and
- 4) Authorize the City Clerk to file a Notice of Exemption for the subject project with the Los Angeles Registrar-Recorder; and
- 5) Take such additional, related action that may be desirable.

15. AQUATIC CENTER IMPROVEMENT PROJECT PHASE 1A – FINAL PAYMENT (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Final Payment to California Commercial Pools, Inc. of Glendora, California for \$52,503.83 (Less 5% Retention); and
- 2) Approve the final contract amount with California Commercial Pools, Inc. in the amount of \$4,151,267.38; and

- 3) Authorize the City Manager to execute and amend Task Order No. 70 to Southstar Engineering, Inc., for On-Call Professional Engineering Services for Construction Management and Inspection Services in the amount of \$149,940.00; and
- 4) Take such additional, related action that may be desirable.

16. MEASURE SFS STREET IMPROVEMENT PROGRAM (PHASE 1) - AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR PROJECT/CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Award a Professional Services Agreement to Southland Engineering & Consulting, Inc. for program management & construction management/inspection services for the Measure SFS Street Improvement Program (Phase 1) for a total not-to-exceed fee of \$2,962,342; and
- 2) Authorize the City Manager to execute the agreement; and
- 3) Take such additional, related action that may be desirable.

It was moved by Councilmember Rodriguez, seconded by Councilmember Martin, to approve the consent calendar, by the following vote:

Ayes:	Mora, Martin, Rodriguez, Zamora, Rounds
Noes:	None
Absent:	None
Recuse:	None

APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS

None.

COUNCIL COMMENTS/AB1234 COUNCIL CONFERENCE REPORTING

Councilmember Mora highlighted the city's money management strategies and praised city management. He thanked the Women's Club and the Soroptimist Club members in attendance and also talked about attending the Whittier Chamber of Commerce Silver Shield ceremony.

Councilmember Martin praised the Whittier Police Department and talked about former Officer Keith Boyer. She talked about future plans for the city and commented on the great attendance at the job fair held at the Betty Wilson Center. Lastly, she commended Cindy Jarvis on winning woman of the year from Assemblymember Blanca Pacheco's office.

Councilmember Rodriguez talked about potentially bringing back the home improvement programs to assist residents in need. She talked about attending a LA CADA event. She also talked about attending Quartermania and praised the youth leadership committee.

Mayor Pro Tem Zamora talked about the importance of keeping Council accountable. He praised current staff and also remarked about different possibilities that are available for future departments. He talked about women's history month highlighted the importance of mothers and women in the community.

Mayor Rounds reported on attending a diversity summit at Santa Fe High School. He encouraged everyone to attend at least one of the budget study sessions in the coming months, and thanked both women's groups for attending.

ADJOURNMENT

Mayor Rounds adjourned the meeting at 7:10 p.m.



William K. Rounds
Mayor

ATTEST:


Fernando N. Muñoz
City Clerk

04/03/25
Date